TRC Meeting Minutes:

Date: 10/6/2022
Time: 10:00 AM
Location: DTI GRAND CENTRAL/WebEx -
https://cabq.webex.com/cabq/j.php?MTID=m3d5bd5ccc449325cbe10169674fe5061

Voting Members:	Person Representing (print name):
DTI – Director (Chair)	Brian Osterloh
DTI- Deputy Director for Infrastructure and Communications	VACANT
DTI – Deputy Director for Applications and Data	Mark Leech
DTI – Cybersecurity Officer	VACANT
Municipal Development	Jorge Gonzalez
Animal Welfare	Robert Henderson
APD	Brett Johnson
AFR	Ralph Waddles
Planning	Matt Cummings
Solid Waste Management	John Fowler
Cultural Services	Oscar Montiel
Other Participants:	**Person Representing (print name):**

What	Agenda
Housekeeping:	
Call to Order	**Brian Osterloh called the meeting to order at 10:00 am**
Roll Call	
Approve of the Agendum:	**Motion to Approve: Brian Osterloh** **Second: Jorge Gonzalez** **The motion carried unanimously**
Review Minutes from Previous TRC Meeting:	From 7/7/2022 **Motion to Approve: Jorge Gonzalez** **Second: Ralph Waddles** **The motion carried unanimously**
Routine Business:	None
Review TRC Requests:	APD - SPIDR Tech (RTCC Renewal) – 137,708.00 **1. Description** The SPIDR TECH platform provides improved communication and transparency between law enforcement and the community. Goals of the pilot project included the following: • Text messaging to

	reporting parties on particular call types. • Delayed Officer Arrival messaging to reporting parties when their call for service has not been responded and is still waiting in the queue. • Surveys to be sent to reporting parties for information about their experience and their demographics. • Customized messaging sent to victim of an incident with information about the police report and process. • Automated notification of arrest information sent to victims • All messaging communication to be sent in English and Spanish. • Module to review survey responses **2. Business Case / Justification** APD had completed the proof of concept with SPIDR Tech and would like to continue using the platform. **3. Maintenance, Training and Other Associated Costs** Yearly cost of $137,708 **4. Impact to City / Dept Resources** Minimal **Motion to Approve and Add to Information Technology Commodities Standard: Brian Osterloh** **Second: Jorge Gonzalez** **The motion carried unanimously**
Review and Approval of Policies, Procedures & Standards:	• Change Management Standard **Motion to Approve: Jorge Gonzalez** **Second: Mark Leech** **Vote: Unanimous – In favor** **The motion carried unanimously** • Change Management Procedure **Motion to Approve: Mark Leech** **Second: Jorge Gonzalez** **The motion carried unanimously**

General Information:	
Total Time:	36 Minutes